



**PARKSIDE COMMUNITY
PRIMARY SCHOOL**

Aycliffe Road Borehamwood
Hertfordshire WD6 4EP
Phone: 0208 387 3000
Email : admin@parkside.herts.sch.uk
Headteacher: Mrs May-Finnegan

Dates for your diary – Termly SEN Support Meetings 2026–27

7th September 2026

Dear Parents and Carers,

As part of our ongoing commitment to supporting children on the SEN Register, we will be holding three SEN Support Meetings across the academic year. These meetings provide valuable time for you to meet with your child's class teacher, review their SEN Support Plan, and work together on the next steps for their learning and wellbeing.

Autumn Term Meeting

Week of 14th September 2026, 3.30–4.30pm each day

This first meeting will give you an opportunity to meet your child's new class teacher 1:1. You will discuss your child's SEN Support Plan and the targets set for the autumn term, as well as any adjustments in place to support them as they settle into their new class. This is your opportunity to share your thoughts on your child's needs and support plan.

Spring Term Meeting

Week of 18th January 2027, 3.30–4.30pm each day

During this meeting, you and the class teacher will review your child's autumn term targets and discuss the new targets set for the spring term.

Summer Term Meeting

Week of 26th April 2027, 3.30–4.30pm each day

This meeting will focus on reviewing progress towards the spring term targets and discussing the targets for the summer term.

What to Expect at Each Meeting

Your child's class teacher will share:

- their understanding of your child's needs
- the progress your child is making
- the adjustments and strategies in place to support them
- the proposed targets for the upcoming term



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These meetings are an important part of our Assess–Plan–Do–Review cycle and help ensure that your child’s support remains well matched to their needs. Please note that these meetings are led by class teachers, who hold the most up-to-date understanding of your child’s day-to-day learning and provision.

End of Year SEN Support Plan

At the end of the summer term, you will receive a full copy of your child’s SEN Support Plan for the year, which will be sent home alongside their end-of-year school report.

Booking information for these meetings will be shared with you next week.

If you have any questions about the meeting schedule, please email me at senco@parkside.herts.sch.uk.

Kind regards,

Leanne Williams

SENCO & DSL



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