



PARKSIDE COMMUNITY PRIMARY SCHOOL

Aycliffe Road Borehamwood

Hertfordshire WD6 4EP

Phone: 0208 387 3000

Email : admin@parkside.herts.sch.uk

Headteacher: Mrs May-Finnegan

3rd September 2026

Dear Parents and Carers,

Re: Nursery Extended Session Bookings for Autumn Term

We hope you've enjoyed a restful summer.

We are writing to inform you about an update to our Nursery provision and booking system.

From tomorrow morning (4th September 2026), we will be opening up bookings for our afternoon nursery sessions for Acorn class (2 year olds) and Fir students (3-4 year olds). These sessions will begin on Monday 7th September 2026. To ensure we can manage staffing ratios and provide the best possible environment for your children, we are introducing a new booking and payment structure.

Please note the following key details regarding the new system:

- Session Costs: Each afternoon session is priced at £14. For children attending every afternoon, the total cost is £70 per week (5 sessions).
- Half Termly Bookings: Afternoon sessions must now be booked a half term in advance. This allows us to secure your child's place while offering flexibility across the school year.
- Upfront Payment: Full payment for the half term must be received before the half term commences. Payments will need to be paid via the Arbor Parent Portal, there will be deadline reminders well in advance.
- Bookings for Autumn 2026 Term: You will be able to book for Autumn Term 1 and 2 from the 4th September 2026.
- No Ad Hoc Bookings: At this time, we are unable to accept casual, day-by-day, or ad hoc bookings.

We understand that flexibility is important to families. While we cannot offer ad hoc sessions right now, we will be keeping this under close review.

If you have any questions, please do not hesitate to contact the school office.

Yours sincerely,

Mrs May-Finnegan

Head Teacher

